

11<sup>th</sup> May 2009

HMRC Suffolk & North Essex Area  
St. Clare House  
Princes Street  
Ipswich  
Suffolk

Dear Sirs

**Notice of Understanding & Intent and Claim of Right**

**MR P HALEY – NI Number AB123456C**

**Ref: Tax Return Notice and Request for Statement of Taxes Paid to Date.**

Whereas I wrote to your office on 18<sup>th</sup> March requesting a statement of income tax and national insurance paid in the name of the above person since commencement of payments and up until the end of tax year 2007/08, and for you to please make contact initially to advise how long this task would take to be completed.

Despite follow up by telephone on 22<sup>nd</sup> April, when I eventually spoke to a Mrs. Spring at your Lowestoft office, I have to date received no reply.

Mrs. Spring advised that the post backlog was at that time 4 weeks but I rang after 5 weeks, and to date it has been almost 8 weeks but I still have had no reply. She also spoke to your office and advised me that you had sent my request off to Birmingham to retrieve some of the older data. Please give me the courtesy of a reply as to the status of my enquiry by return.

In the meantime I have, received a Notice, dated 6<sup>th</sup> April, that apparently requires by law a return to be made of taxable income and capital gains. Please let me know by return the name of the law that requires this, the year it was published and how a copy may be obtained for review, together with the other requested information before any further correspondence with your office is made.

Please accept this letter as Notice that I understand that I have a right to this information and intend to not make any returns until such time as I receive the information I have requested. I claim this right under the Freedom of Information Act (2000) part one of which states:

## **ACCESS TO INFORMATION HELD BY PUBLIC AUTHORITIES**

### *Right to information*

1.—(1) Any person making a request for information to a public authority is entitled—  
(a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and  
(b) if that is the case, to have that information communicated to him.

I look forward to your reply

Yours Faithfully

Paul; of the family Haley